

The meeting of the Guttenberg Public Library Board was called to order on Monday, February 28th, 2022, at 7:00 PM, by library board member president Jim Schlueter. Trustee members attending the meeting were Howard Hubbell, Dana Mast, Beth Mescher, Jan Hansel, Librarian Katey Simon, and Karla Duff from Volga Library. Minutes from the January 3^{1st}, 2022, meeting read and approved with 1 correction. Mast made the motion with 1 correction and Mescher second the motion. The motion carried.

Library Board Training

- **Continue training on collection development/ book challenge/ reconsideration:**
 - o Karla Duff, Volga City Public Library Director, came in person and spoke to the library trustee members. She showed slides, then gave copies of some Volga Library policies and made suggestions of what could be mentioned in the Guttenberg Library's policies and other materials if handing out a challenge packet.
 - (Challenging/ Censorship/ Advocate of materials or items in or on the library's property)

Unfinished/Old Business

- **Outdoor sign:** Radio/ Transmitter needs to be replaced in the outdoor sign. Costing over \$2000. The computer used to update the sign will need to be updated with new software by January of 2023, no matter if the sign is repaired or not. Katey and trustee board members are wondering if the sign should be replaced or ask the city if they would want to share the cost of putting in a new sign and they can use it as well to advertise for local events, or just replace it without sharing the cost. Jim stated to have Katey call Nagle from Waterloo and see if they will come to Guttenberg, in person, and go over options for the sign. Jim and Howard will meet with them, if possible.

New business

- **Bring out children's games/toys:** Katey was wondering if the toys, puzzles, games could go back out in the children's area? Trustee board members said yes that is a go ahead. Staff will need to figure out the best way and time to disinfecting the items daily. Will talk at next month's meeting about phase of opening.
- **Therapy Dog Program:** Tami Kelchen from Manchester, to do a short children's program and have the dog read to the children and / or the children read to the dog. Trustee board members were okay with this, to have program for about ½ hour to an hour and have program in the meeting room. Hansel made motion to approve having the Therapy Dog Program here in the library and Mast second the motion. The motion carried.
- **Emergencies Policy:** Katey was wondering if trustee board members should take the phone numbers off the policy for the counselors. Trustee board members agreed that the phone numbers do not need to be listed. Hubbell made motion to remove the phone numbers from the policy and Hansel second the motion.
- **Zoom Option for Meetings:** Katey was wondering if we still make zoom an option for our monthly meeting? Trustee meeting all agreed to keep the zoom options, it is nice to have if someone is not feeling up to par and still wants to attend the meetings.

Upcoming events – The library board reviewed upcoming library events.

- Friday, March 4th at 1:00 PM – Scrabble Group Meets
- Thursday, March 10th at 7:00 PM - Spark Joy® Program
- Friday, March 11th at 11:00 AM - Toddler Time (new time and date)
- Friday, March 11th at 1:00 PM – Scrabble Group Meets
- Wednesday, March 16th at 1:30 PM - 2:30 PM - After School Crafts
- Friday, March 18th at 1:00 PM – Scrabble Group Meets
- Friday, March 25th at 1:00 PM – Scrabble Group Meets

Foundation Report

- Jim stated there are 2 programs in the works that will be held @ the city's municipal building March
- Meeting will be held on Monday, March 14th at 6:30 PM.

Approve Bills – Jim, Howard, Jan, Beth, and Dana all initialed and approved the bills.

Set Date for Next Meeting – Tuesday, March 22nd, 2022, at 7:00 PM.

Adjourn - The meeting adjourned at 8:45 PM.

Respectfully submitted by Dana Mast on 3/1/2022