

The meeting of the Guttenberg Public Library Board was called to order on Monday, July 24th, 2023, at 6:58 PM, by library board member President Jim Schlueter. Trustee members attending the meeting were Howard Hubbell, Dana Mast, Jan Hansel, and Librarian Katey Simon. Minutes from the June 26th, 2023, meeting was read. Hubbell made the motion to approve the minutes with no corrections. Hansel seconded the motion. The motion carried.

Board Training: The Ten Habits of Highly Effective Library Boards

Board trustee members watch about a 15-minute video and then discussed thoughts and ideas they gathered from the video.

Reconsideration process review & update:

Katey read to the Board Trustee members what she gathered from other libraries and from Mandy Easter the State Library of Iowa Law Librarian. Hansel made the motion to table this until the next meeting with final corrections. Mast seconded the motion. The motion carried.

Library Aide position update:

Katey let Board Trustee members know she will be advertising in the paper, channel 6, Facebook, library page, etc.

Summer Reading Program update:

Katey let Board Trustee members that 41 have registered for the summer reading challenge. Also, 376 people have attended the summer reading programs this year.

Library furniture update:

Katey let the board trustee members know the new furniture is here. One leg was bent when it arrived, and they came back and replaced the leg today. The old furniture is gone.

June library report for Board and City:

Board trustee members looked over the report and letting Katey know this is great information and looks good.

Library Foundation report from Foundation Treasurer Jim Schlueter:

Jim stated that they had a donation request come in and want to donate straight into the account, electronically. Jim was advised to not give out the account numbers and if they would still like to donate, they would need to write a check out.

Upcoming Library programs:

- Majhogg, Thursday's at 1:00 PM, 3rd, 10th, 17th, 24th, 31st
- Scrabble, Friday's at 1:00 PM, on 4th, 11th, 18th, 25th
- Tuesday, August 1st at 7:00 PM, Book Discussion
- Thursday, August 3rd at 7:00 PM, Writers Open Mic

Approve library's expenditures:

Jim, Howard, Dana, and Jan approved all expenditures.

Set date for next meeting:

Monday, August 28th, 2023, at 7:00 PM.

Adjourn:

At 8:00 PM Hubbell made the motion to adjourn the meeting and Mast seconded the motion. The motion carried.

Respectfully submitted by Dana Mast 7/25/2023