

The meeting of the Guttenberg Public Library Board was called to order on Monday, December 28th, 2020 at 7:00 pm by library board president Jim Schlueter. Trustee members attending the meeting were Howard Hubbell, Dana Mast, Beth Mescher, and Librarian Katie Beitzel – in person. Jan Hansel and Virginia Saeugling from the city council – on Zoom. Minutes from the November 23rd, 2020 were read and approved 1 correction. Hubbell made the motion and Mast second the motion. The motion was carried.

Unfinished / Old Business

Phased Reopening Plan – Katie stated that she knows the counts in the county are going down a little bit. With the holiday just passing and the up coming holiday with lots of large gatherings she wants to continue with staying on the course we are already on with Phase 2. She would like to see if the counts continue to stay down and go down before moving on to the next phase of the reopening plan. Board members are all in agreement with whatever Katie thinks is best for the library and the community. Katie also stated the library staff are all getting hours in and all keeping busy and getting things done at the library that are all behind the scene type of things that normally the staff does not have time to do. Staying up on the supplies for cleaning and disinfecting things.

CD – When Katie was going to move the CD from People’s State Bank to Community Savings Bank there was a complication, Fidelity Bank offered the library a better interest rate. Katie needed to know that day, so she went ahead and made a decide to move the CD to Fidelity Bank.

New Business

Policy Review: Salary Ranges – Katie asked if it would be okay to remove the groundskeepers from the salary, since the city is handling the groundskeeping for the library and is doing a wonderful job. Mast made the motion to eliminated groundskeepers and keep all the salary ranges all the same and Mescher second the motion. The motion was carried.

Board Training: Top 10 library news stories from 2020 – Katie shared a paper handout for trustee members to read through for training on their own time.

Other – Katie stated library has been getting a lot of donation checks, lately.

Foundation Report – Jim stated the foundation is hoping they will be able to schedule some programs for the spring. Foundation also got a donation check in the mail.

Approve Bills – Jim, Howard, Dana and Beth all initial and approve the bills.

Set Date for next meeting – Monday, January 18th, 2021 @ 7pm.

Adjourn – Hubbell made the motion to adjourn the meeting at 7:15 pm and Mescher second the motion. The motion was carried.

Respectfully submitted by: Dana Mast on 12/29/2020