Guttenberg Library Board Meeting

February 24, 2020 – 7:00 PM

Guttenberg Public Library

The regular meeting of the Guttenberg Public Library Board was called to order on Monday, February 24, 2020 at 7:00 PM by library board president, Jim Schlueter. Trustee members attending the meeting were Howard Hubbell, Jan Hansel, Beth Mescher, city council member Virginia Saeugling and librarian Katie Beitzel.

Minutes from the January 27, 2020 were read and approved with changes to the policy and add the year. Hubbell made the motion and Hansel seconded the motion. The motion was approved.

**Old/Unfinished Business**

**Accreditation**: Katie submitted our accreditation to the state. Everything looked good when she filled out the forms. We will hear in the summer if there were any changes to our status.

**Budget**: The budget was approved by the city council and will have the final vote at the March meeting.

**Computers**: Katie introduced two quotes for computers and software. The proposal is for two laptops and one new desktop and Microsoft Office for all computers. One was from CDW for a price of $2,200 and another was for Reliable Technology that would be for $2,000. That would be less as it included tax and we are tax exempt. Reliable Technology offered a suggestion to look into TechSoup for a discount on software. TechSoup would be $117.00 for three Office software keys/downloads. Hansel made the motion to approve the quote from Reliable Technology and Hubbell seconded the motion. Motion was approved.

**New Business**:

**Board Training**: Katie presented three articles. Two of the articles were about issues being raised in Missouri and Tennessee about proposals to create library panels to discuss what can and cannot be placed in the library. The third article was about a new Gallop pull that showed more Americans were going to libraries than to movies and amusement parks.

**Equal Oppourtunity and Affirmative Action Policy Review**: No changes were made. Mescher made the motion to approve the review and Hubbell made the second. The motion was passed.

**Buildings and Grounds Policy Review**: No changes were made. Hansel made the motion to approve the review and Mescher made the second. The motion was passed.

**Upcoming Library programs:**

Friday, February 28 at 5:00 PM- Nerf Night

Tuesday, March 3 at 6:00 PM- Book Discussion

Monday, March 9 at 6:30 PM- Foundation Meeting

Thursday, March 12 at 0:00 PM- Vaping Dangers Presented by the 5C Coalition

Friday, March 13 at 10:30 AM- Toddler Time

Friday, March 13 at 1:00 PM- Scrabble

Friday, March 13 at 2:30 PM- Creation Station

Tuesday, March 17 at 6:30 PM- Community Movie Night

Friday, March 20 at 7:00 PM- Trivia Night

Saturday, March 28 at 1:00 PM- Paw Patrol Party

**Foundation Report**: the meeting will be Monday, March 9, 2020 and 6:30 PM. The Foundation and Umbrella Arts will be hosting a program at the library on Friday, April 17, 2020.

Approve Bills

The next meeting of the Guttenberg Public Library Board will be Monday, March 23, 2020 at 7:00 PM.

The meeting was adjourned at 7:45 PM. Hubbell made the motion to adjourn the meeting and Mescher made the second. Motion was carried.