The regular meeting of the Guttenberg Library Board was called to order on Tuesday, July 23rd, 2019 @ 7:00pm by President Jim, Vice-President Howard, Trustees present Dana, Librarian Katie, and City Council Member Virginia. The minutes from May 28th meeting were read. Hubbell made the motion to approve the minutes, with no changes to be made and Mast 2nd the motion. Motion carried.

**Unfinished / Old business:**

**Furniture –** Katie has been trying to find anyone connected to the Borcheding family that would want or beinterested in the big furniture pieces and is having no luck. Howard asked if Katie was able to reach Walt Webster. Katie stated she was not able to find a phone number or anything. Howard asked if Katie could or would try the chamber of commerce of Dubuque. Katie stated she would.

**Strategic Plan –** We will wait until we have the 2 new members of the board. Katie wants the board to be thinking about things to make the library better.

**Evaluation –** Katie left it on the agenda, in case Dana would like to read and look over.

**Other –** none at this time.

**New business:**

**Board Members –** Katie e-mailed Denise, the city manager, about Elizabeth Mescher and Jan Hansel to put on agenda for the city council meeting next month and has not heard back yet.

**Board Training- Ted Talk: What Do You Geek? –** Board members watched 15-minute video together as a group.

**Policy review:**

**Privacy/Confidentiality Policy -** #9 does not match the newly updated eating/ drinking policy in the library policy. Katie will revise to match. Mast made the motion to approve the Privacy/ Confidentiality Policy with changes to #9 and Hubbell 2nd the motion. Motion carried.

**Library Conduct Policy –** No changes need to be made at this time. Hubbell made the motion to approve the Library Conduct Policy with no changes at this time and Mast 2nd the motion. Motion carried.

**Other –** Correspondence from Lindi Mueller and family, thanking library for the wonderful library programs this summer.

- Katie let all the board members know she just finished all her accreditation hours and received her certified certificate from the State of Iowa.

- Board members all approved of Katie taking the part time job she was wanting to take on and it would not affect her librarian hours. She has been doing very well with putting in 40 – 41 hours every week here at the library.

- Jim asked Katie if she would look into the free on-line class program for teachers to get there credited continuing education hours.

**Upcoming Library programs:**

July 24 at 2:00 PM - Pinecone Bird Feeder Program, Pikes Peak State Park presenting

July 25 at 10:30 AM - Giant Steps

July 26 - Summer Reading ends

July 30 at 4:30 PM- Ice Cream Party for Summer Library Challenge participants

August 8 at 7:00 PM - Portraying the Past, Connecting the Present- Rosemary Harris portrays Lou Henry Hoover

August 9 at 1:00 PM – Scrabble Group Meets

August 9 at 5:15 - Story Time at the Park before River of Music (North Gazebo)

August 20 at 6:30 - Community Movie night

**Foundation report:**

- Foundation is sponsoring the August 8th program at 7:00 PM - Portraying the Past, Connecting the Present- Rosemary Harris portrays Lou Henry Hoover

- Foundation is looking for 2 new members (male and / or female)

**Approve bills:** Bills all initial and approved.

**Set date for next meeting:** Tuesday, August 26th, 2019 at 7:00 PM

**Adjourn:** Hubbell made the motion to adjourn the meeting for Tuesday, July 23rd, 2019 at 7:40 PM and Mast 2nd the motion. Motion carried.